

**PHILIPPINE STATISTICS AUTHORITY-BARMM (Indicative) Annual Procurement Plan for FY 2022**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>Supplies and Materials Expenses:</b>												
S.1	Office Supplies Expenses	RSSO/PSSOs	NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	Quarterly	GoP	1,479,500.00	1,479,500.00		To be procured from DBM-PS 12 or Near Supplier
S.2	Other Supplies and Material Expenses	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Quarterly	Quarterly	GoP	550,000.00	550,000.00		Supplies and Materials Not Available at DBM-PS
S.3	Petroleum, Oil and Lubricant Expenses	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	878,900.00	878,900.00		For office Vehicles
<b>Travelling Expenses:</b>												
T.1	Plane Tickets	RSSO/PSSOs	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-Dec	Jan-Dec	GoP	1,100,000.00	1,100,000.00		To be procured from DBM-PS central office
	Field Operations/Supervisory Travels	RSSO/PSSOs	Direct Contracting	N/A	N/A	N/A	N/A	GoP	1,563,100.00	1,563,100.00		Travel Expenses to be incurred by the supervisors and field operation staffs on the conduct of censuses and surveys on the Agriculture, Fisheries, Industry and Services Sector, Conduct of Household-based surveys, coordinations of statistical activities at the national and local levels, and processing of civil registry documents.
T.2												
T.3	International Travels	RSSO/PSSOs	Direct Contracting	N/A	N/A	N/A	N/A	GoP	110,000.00	110,000.00		Travel expenses to be incurred by Executives and division chief on the conduct of BIMP-EAGA activities.
<b>Water and Electric Expenses:</b>												
W.1	Water Consumption	RSSO/PSSOs	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	346,500.00	346,500.00		Water expenses of Regional and Provincial Offices
W.2	Electric Consumption	RSSO/PSSOs	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	2,134,000.00	2,134,000.00		Electric Expenses of Regional and Provincial Offices
<b>Communications Expenses:</b>												
C.1	Postage and Courier Services	RSSO/PSSOs	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	248,600.00	248,600.00		JRS express carrier and LBC carrier
C.2	Telephone Mobile Expenses	RSSO/PSSOs	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	567,600.00	567,600.00		Mobile Allowances for selected employees from RSSO and PSSOs
C.3	Internet, Landline Expenses and Cable expenses	RSSO/PSSOs	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	165,000.00	165,000.00		PLDT internet and telephone landline provider
<b>General Services:</b>												
C.4	Janitorial Services	RSSO/PSSOs	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-Dec	Jan-Dec	GoP	1,051,600.00	1,051,600.00		Extension of contract shall warrant upon the order of C.O.
C.5	Security Services	RSSO/PSSOs	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-Dec	Jan-Dec	GoP	2,750,000.00	2,750,000.00		Extension of contract shall warrant upon the order of C.O.
C.6	Supervisory and Field Operations including hiring of service contractals	RSSO/PSSOs	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	6,986,100.00	6,986,100.00		Hiring of service contractals and travel Expenses to be incurred by the supervisors and field operation staffs on the conduct of censuses and surveys on the Agriculture, Fisheries, Industry and Services Sector, Conduct of Household-based surveys, and processing of civil registry documents.
<b>Extra Ordinary and Miscellaneous Expenses:</b>												
E.1	Repair and Maintenance - Office Improvement											
E.2	Cubicle and Glass Dividers	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	16,500.00	16,500.00		Other Miscellaneous Expenses
E.3	Office Painting Services	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	3,300.00	3,300.00		Other Miscellaneous Expenses
E.4	Glass Room and doors	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	6,600.00	6,600.00		Other Miscellaneous Expenses
E.5	Plumbing Services	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	550.00	550.00		Other Miscellaneous Expenses
E.6	Electrical Rewiring	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	2,200.00	2,200.00		Other Miscellaneous Expenses
E.7	Other General Services	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	1,100.00	1,100.00		Other Miscellaneous Expenses
Repairs and Maintenance - Office Equipment/Fixture and Furniture:												
E.8	Aircondition General Cleaning and Repair	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	22,000.00	22,000.00		Other Miscellaneous Expenses
E.9	Signage Repair	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	1,100.00	1,100.00		Other Miscellaneous Expenses
E.10	Refrigerator Repair	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	1,100.00	1,100.00		Other Miscellaneous Expenses
E.11	Sofa Repair	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	825.00	825.00		Other Miscellaneous Expenses
E.12	Other repairs	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	1,100.00	1,100.00		Other Miscellaneous Expenses
Repairs and Maintenance - ICT Equipment:												
E.13	Computer Repairs	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	550.00	550.00		Other Miscellaneous Expenses
E.14	Printer Repairs	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	550.00	550.00		Other Miscellaneous Expenses
E.15	CCTV Repairs	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	825.00	825.00		Other Miscellaneous Expenses
Repairs and Maintenance - Motor Vehicle:												
E.16	Engine Overhaul	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	3,300.00	3,300.00		Other Miscellaneous Expenses
E.17	Car aircon repair	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	5,500.00	5,500.00		Other Miscellaneous Expenses
E.18	Car Paint Services	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	16,500.00	16,500.00		Other Miscellaneous Expenses
E.19	Car body wash and under wash	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	3,300.00	3,300.00		Other Miscellaneous Expenses
E.20	Others: Replacement of Battery and tires	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	22,000.00	22,000.00		Other Miscellaneous Expenses
<b>Training Expenses:</b>												
TE.1	Conduct of New Employee's Onboarding program (Catering and Venue)	RSSO/PSSOs	NP-53.9 - Small Value Procurement	January	N/A	29-Jan	29-Jan	GoP	33,000.00	33,000.00		Training program for newly hired and promoted employees

## PHILIPPINE STATISTICS AUTHORITY-BARMM (Indicative) Annual Procurement Plan for FY 2022

TE.2	Conduct of Magna Carta for Women and GAD activities (Catering and Venue)	RSSO/PSSOs	NP-53.9 - Small Value Procurement	February	N/A	28-Feb	28-Feb	GoP	33,000.00	33,000.00	Seminar Package Including services and other supplies
TE.3	Conduct of National Heritage Month Celebration (Catering and Venue)	RSSO/PSSOs	NP-53.9 - Small Value Procurement	May	N/A	31-May	31-May	GoP	33,000.00	33,000.00	Annual Program to be Held at office
TE.4	Conduct of 2019 Ramadhan Program (Catering and Venue)	RSSO/PSSOs	NP-53.9 - Small Value Procurement	May	N/A	31-May	31-May	GoP	22,000.00	22,000.00	Annual Program to be Held at ORG compound
TE.5	Conduct of Group Learning Session/Program 2019 (Catering and Venue)	RSSO/PSSOs	NP-53.9 - Small Value Procurement	June	N/A	27-Jun	27-Jun	GoP	330,000.00	330,000.00	Annual Group Learning program or assessment
TE.6	Conduct of Team Building Program 2019 (Catering and Venue)	RSSO/PSSOs	NP-53.9 - Small Value Procurement	June	N/A	30-Jun	30-Jun	GoP	66,000.00	66,000.00	Annual Team building Program
TE.7	Conduct of Midyear Assessment 2019 (Catering and Venue)	RSSO/PSSOs	NP-53.9 - Small Value Procurement	July	N/A	31-Jul	31-Jul	GoP	244,200.00	244,200.00	Semi Annual Midyear assessment
TE.8	Conduct of Family Week Program 2019 (Catering and Venue)	RSSO/PSSOs	NP-53.9 - Small Value Procurement	September	N/A	30-Sep	30-Sep	GoP	33,000.00	33,000.00	National Program of DSWD
TE.9	Conduct of 2019 PSA Anniversary program and Activities (Catering and Venue)	RSSO/PSSOs	NP-53.9 - Small Value Procurement	September	N/A	12-Sep	12-Sep	GoP	77,000.00	77,000.00	PSA Anniversary celebration for the Region and Provinces
TE.10	Conduct of ARMM Statlympics 2019 (Catering and Venue)	RSSO/PSSOs	NP-53.9 - Small Value Procurement	October	N/A	31-Oct	31-Oct	GoP	132,000.00	132,000.00	Sport programs to be held in the region including provinces
TE.11	Conduct of 2020 Regional Planning workshop (Catering and Venue)	RSSO/PSSOs	NP-53.9 - Small Value Procurement	November	N/A	1-Dec	1-Dec	GoP	443,300.00	443,300.00	Annual Regional Planning Workshop including provinces
TE.12	Conduct of 2019 Year end assessment and team building (Catering and Venue)	PSSOs	NP-53.9 - Small Value Procurement	December	N/A	26-Dec	26-Dec	GoP	275,000.00	275,000.00	Year end assessment to be conducted by the PSSOs
TE.13	Conduct of 2019 General Assembly (Catering and Venue)	RSSO/PSSOs	NP-53.9 - Small Value Procurement	December	N/A	27-Dec	27-Dec	GoP	44,000.00	44,000.00	Annual General Assembly
<b>Fidelity Bond Premium</b>											
		RSSO/PSSOs	Direct Contracting	N/A	N/A	N/A	N/A	GoP	222,200.00	222,200.00	Bond for signatories from RSSO and PSSOs
<b>Insurance Expenses for Office Vehicle (GSIS)</b>											
		RSSO/PSSOs	Direct Contracting	N/A	N/A	N/A	N/A	GoP	198,000.00	198,000.00	GSIS automobile insurance for RSSO and PSSOs office Vehicle
<b>Printing and Publication expenses:</b>											
P.1	Tarpaulin Printing	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	12,100.00	12,100.00	Printing of tarpaulins for the conduct of censuses and surveys on the Agriculture, Fisheries, Industry and Services Sector, coordinations of statistical activities at the national and local levels, abd processing of civil registry documents.
P.2	Glossy Papers, A3, for magazine printing	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	5,500.00	5,500.00	For PRISMA publication and PSSOs publications
P.3	Toners and ink for A3 high quality printer, EPSON T673 ALL COLORS	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	5,500.00	5,500.00	For PRISMA publication and PSSOs publications
<b>Representation Expenses:</b>											
R.1	Catering services, meals and snacks for Meetings and Orientations	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	270,600.00	270,600.00	Meeting and orientation expenses for the conduct of censuses and surveys on the Agriculture, Fisheries, Industry and Services Sector, coordinations of statistical activities at the national and local levels, abd processing of civil registry documents including general administration and support activities.
<b>Trasnportation and Delivery Expenses:</b>											
TDE.1	Rent a CAR	RSSO/PSSOs	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	143,000.00	143,000.00	Cars, PUV, private vehicle etc to be rented for the conduct of censuses and surveys on the Agriculture, Fisheries, Industry and Services Sector, household based surveys, coordinations of statistical activities at the national and local levels, abd processing of civil registry documents including general administration and support activities.
TDE.2	Fuel, Oil, Lubricants etc for the private vehicles	RSSO/PSSOs	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	23,100.00	23,100.00	Fuel, oils and lubricants to be used during field operations (Unforseen Events)
<b>Building Rentals</b>											
		RSSO/PSSOs	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	8,768,100.00	8,768,100.00	RSSO and PSSOs Building rentals
<b>Subscription Expenses:</b>											
SE.1	News Paper and Magazine	RSSO/PSSOs	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	88,000.00	88,000.00	RSSO and PSSOs news paper and magazine subscription
SE.2	Civil Registry Documents	PSSOs	NP-53.5 Agency-to-Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	22,000.00	22,000.00	PSSOs operation on Civil Registrations
<b>Other MOOE:</b>											
OM.1	Wireless Printers Multi-Function (Wifi and Bluetooth)	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	55,000.00	55,000.00	Other supplies and materials for RSSO and PSSOs
OM.2	Keyboards and mouse	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	8,800.00	8,800.00	Other supplies and materials for RSSO and PSSOs
OM.3	Table/Desk	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	41,800.00	41,800.00	Other supplies and materials for RSSO and PSSOs
OM.4	Ergonomic Chairs	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	8,800.00	8,800.00	Other supplies and materials for RSSO and PSSOs
OM.5	Wooden chairs and tables	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	79,200.00	79,200.00	Other supplies and materials for RSSO and PSSOs
OM.6	Cash Vault	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	12,100.00	12,100.00	Other supplies and materials for RSSO and PSSOs
OM.7	Steel Cabinet, Locker and or File Box Cabinet	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	33,000.00	33,000.00	Other supplies and materials for RSSO and PSSOs
OM.8	Office Sofa	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	33,000.00	33,000.00	Other supplies and materials for RSSO and PSSOs
OM.9	Voice Recorder	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	3,300.00	3,300.00	Other supplies and materials for RSSO and PSSOs
OM.10	DSLR Camera lens	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	15,400.00	15,400.00	Other supplies and materials for RSSO and PSSOs
OM.11	Office Kits for Trainings and programs	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	69,300.00	69,300.00	Other supplies and materials for RSSO and PSSOs
OM.12	Organization Charts	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	2,750.00	2,750.00	Other supplies and materials for RSSO and PSSOs
OM.13	Electrical Supplies and utility supplies	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	2,750.00	2,750.00	Other supplies and materials for RSSO and PSSOs
OM.14	Microphones and batteries	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	2,750.00	2,750.00	Other supplies and materials for RSSO and PSSOs
OM.15	Top glass for Tables	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	2,750.00	2,750.00	Other supplies and materials for RSSO and PSSOs

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OM.16	Name Table Tags, Acrylic (20 pcs)	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	4,400.00	4,400.00	Other supplies and materials for RSSO and PSSOs
OM.17	Metal Frame stands for signages	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	3,300.00	3,300.00	Other supplies and materials for RSSO and PSSOs
OM.18	Wooden cabinet with glass slides	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	2,750.00	2,750.00	Other supplies and materials for RSSO and PSSOs
OM.19	Curtains/Blind Curtains	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	2,750.00	2,750.00	Other supplies and materials for RSSO and PSSOs
<b>TOTAL</b>									<b>31,947,300.00</b>	<b>31,947,300.00</b>	

**Prepared By:**

**Recommended for approval by:**

**Approved by:**

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