

PHILIPPINE STATISTICS AUTHORITY-BARMM (FINAL) Annual Procurement Plan for FY 2022

Code (PAP)	Procurement	Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Supplies and Materials Expenses:													
S.1	Office Supplies Expenses		RSSO/PSSOs	NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	Quarterly	GoP	582,000.00	582,000.00		To be procured from DBM-PS 12 or Near Supplier
S.2	Other Supplies and Material Expenses		RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Quarterly	Quarterly	GoP	22,000.00	22,000.00		Supplies and Materials Not Available at DBM-PS
S.3	Petroleum, Oil and Lubricant Expenses		RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	947,000.00	947,000.00		For office Vehicles
Travelling Expenses:													
T.1	Plane Tickets		RSSO/PSSOs	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-Dec	Jan-Dec	GoP	1,100,000.00	1,100,000.00		To be procured from DBM-PS central office
	Field Operations/Supervisory Travels		RSSO/PSSOs	Direct Contracting	N/A	N/A	N/A	N/A	GoP	2,397,000.00	2,397,000.00		Travel Expenses to be incurred by the supervisors and field operation staffs on the conduct of censuses and surveys on the Agriculture, Fisheries, Industry and Services Sector, Conduct of Household-based surveys, coordinations of statistical activities at the national and local levels, and processing of civil registry documents.
T.2													
T.3	International Travels		RSSO/PSSOs	Direct Contracting	N/A	N/A	N/A	N/A	GoP	-00	-00		Travel expenses to be incurred by Executives and division chief on the conduct of BIMP-EAGA activities.
Water and Electric Expenses:													
W.1	Water Consumption		RSSO/PSSOs	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	233,000.00	233,000.00		Water expenses of Regional and Provincial Offices
W.2	Electric Consumption		RSSO/PSSOs	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	1,661,000.00	1,661,000.00		Electric Expenses of Regional and Provincial Offices
Communications Expenses:													
C.1	Postage and Courier Services		RSSO/PSSOs	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	432,000.00	432,000.00		JRS express carrier and LBC carrier
C.2	Telephone Mobile Expenses		RSSO/PSSOs	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	551,000.00	551,000.00		Mobile Allowances for selected employees from RSSO and PSSOs
C.3	Internet, Landline Expenses and Cable expenses		RSSO/PSSOs	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	239,000.00	239,000.00		PLDT internet and telephone landline provider
General Services:													
C.4	Janitorial Services		RSSO/PSSOs	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-Dec	Jan-Dec	GoP	500,000.00	500,000.00		Extension of contract shall warrant upon the order of C.O.
C.5	Security Services		RSSO/PSSOs	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-Dec	Jan-Dec	GoP	2,500,000.00	2,500,000.00		Extension of contract shall warrant upon the order of C.O.
C.6	Supervisory and Field Operations including hiring of service contractals		RSSO/PSSOs	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	4,816,000.00	4,816,000.00		Hiring of service contractals and travel Expenses to be incurred by the supervisors and field operation staffs on the conduct of censuses and surveys on the Agriculture, Fisheries, Industry and Services Sector, Conduct of Household-based surveys, and processing of civil registry documents.
Extra Ordinary and Miscellaneous Expenses:													
E.1	Repair and Maintenance - Office Improvement												
E.2	Cubicle and Glass Dividers		RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	16,500.00	16,500.00		Other Miscellaneous Expenses
E.3	Office Painting Services		RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	4,500.00	4,500.00		Other Miscellaneous Expenses
E.4	Glass Room and doors		RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	7,600.00	7,600.00		Other Miscellaneous Expenses
E.5	Plumbing Services		RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	1,500.00	1,500.00		Other Miscellaneous Expenses
E.6	Electrical Rewiring		RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	2,200.00	2,200.00		Other Miscellaneous Expenses
E.7	Other General Services		RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	1,100.00	1,100.00		Other Miscellaneous Expenses
Repairs and Maintenance - Office Equipment/Fixture and Furniture:													
E.8	Aircondition General Cleaning and Repair		RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	22,000.00	22,000.00		Other Miscellaneous Expenses
E.9	Signage Repair		RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	1,100.00	1,100.00		Other Miscellaneous Expenses
E.10	Refrigerator Repair		RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	1,100.00	1,100.00		Other Miscellaneous Expenses
E.11	Sofa Repair		RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	2,800.00	2,800.00		Other Miscellaneous Expenses
E.12	Other repairs		RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	1,100.00	1,100.00		Other Miscellaneous Expenses
Repairs and Maintenance - ICT Equipment:													
E.13	Computer Repairs		RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	1,000.00	1,000.00		Other Miscellaneous Expenses
E.14	Printer Repairs		RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	1,000.00	1,000.00		Other Miscellaneous Expenses
E.15	CCTV Repairs		RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	1,000.00	1,000.00		Other Miscellaneous Expenses
Repairs and Maintenance - Motor Vehicle:													
E.16	Engine Overhaul		RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	3,500.00	3,500.00		Other Miscellaneous Expenses
E.17	Car aircon repair		RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	5,500.00	5,500.00		Other Miscellaneous Expenses
E.18	Car Paint Services		RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	16,500.00	16,500.00		Other Miscellaneous Expenses
E.19	Car body wash and under wash		RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	4,000.00	4,000.00		Other Miscellaneous Expenses
E.20	Others: Replacement of Battery and tires		RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	22,000.00	22,000.00		Other Miscellaneous Expenses
Training Expenses:													
TE.1	Conduct of New Employee's Onboarding program (Catering and Venue)		RSSO/PSSOs	NP-53.9 - Small Value Procurement	January	N/A	29-Jan	29-Jan	GoP	33,000.00	33,000.00		Training program for newly hired and promoted employees

PHILIPPINE STATISTICS AUTHORITY-BARMM (FINAL) Annual Procurement Plan for FY 2022

TE.2	Conduct of Magna Carta for Women and GAD activities (Catering and Venue)	RSSO/PSSOs	NP-53.9 - Small Value Procurement	February	N/A	28-Feb	28-Feb	GoP	33,000.00	33,000.00	Seminar Package Including services and other supplies
TE.3	Conduct of National Heritage Month Celebration (Catering and Venue)	RSSO/PSSOs	NP-53.9 - Small Value Procurement	May	N/A	31-May	31-May	GoP	33,000.00	33,000.00	Annual Program to be Held at office
TE.4	Conduct of 2019 Ramadhan Program (Catering and Venue)	RSSO/PSSOs	NP-53.9 - Small Value Procurement	May	N/A	31-May	31-May	GoP	33,000.00	33,000.00	Annual Program to be Held at ORG compound
TE.5	Conduct of Group Learning Session/Program 2019 (Catering and Venue)	RSSO/PSSOs	NP-53.9 - Small Value Procurement	June	N/A	27-Jun	27-Jun	GoP	250,000.00	250,000.00	Annual Group Learning program or assessment
TE.6	Conduct of Team Building Program 2019 (Catering and Venue)	RSSO/PSSOs	NP-53.9 - Small Value Procurement	June	N/A	30-Jun	30-Jun	GoP	66,000.00	66,000.00	Annual Team building Program
TE.7	Conduct of Midyear Assessment 2019 (Catering and Venue)	RSSO/PSSOs	NP-53.9 - Small Value Procurement	July	N/A	31-Jul	31-Jul	GoP	210,000.00	210,000.00	Semi Annual Midyear assesment
TE.8	Conduct of Family Week Program 2019 (Catering and Venue)	RSSO/PSSOs	NP-53.9 - Small Value Procurement	September	N/A	30-Sep	30-Sep	GoP	33,000.00	33,000.00	National Program of DSWD
TE.9	Conduct of 2019 PSA Anniversary program and Activities (Catering and Venue)	RSSO/PSSOs	NP-53.9 - Small Value Procurement	September	N/A	12-Sep	12-Sep	GoP	60,000.00	60,000.00	PSA Anniversary celebration for the Region and Provinces
TE.10	Conduct of ARMM Statlympics 2019 (Catering and Venue)	RSSO/PSSOs	NP-53.9 - Small Value Procurement	October	N/A	31-Oct	31-Oct	GoP	125,000.00	125,000.00	Sport programs to be held in the region including provinces
TE.11	Conduct of 2020 Regional Planning workshop (Catering and Venue)	RSSO/PSSOs	NP-53.9 - Small Value Procurement	November	N/A	1-Dec	1-Dec	GoP	210,000.00	210,000.00	Annual Regional Planning Workshop including provinces
TE.12	Conduct of 2019 Year end assesment and team building (Catering and Venue)	PSSOs	NP-53.9 - Small Value Procurement	December	N/A	26-Dec	26-Dec	GoP	210,000.00	210,000.00	Year end assesment to be conducted by the PSSOs
TE.13	Conduct of 2019 General Assembly (Catering and Venue)	RSSO/PSSOs	NP-53.9 - Small Value Procurement	December	N/A	27-Dec	27-Dec	GoP	44,000.00	44,000.00	Annual General Assembly
Fidelity Bond Premium											
		RSSO/PSSOs	Direct Contracting	N/A	N/A	N/A	N/A	GoP	79,000.00	79,000.00	Bond for signatories from RSSO and PSSOs
Insurance Expenses for Office Vehicle (GSIS)											
		RSSO/PSSOs	Direct Contracting	N/A	N/A	N/A	N/A	GoP	21,000.00	21,000.00	GSIS automobile insurance for RSSO and PSSOs office Vehicle
Printing and Publication expenses:											
P.1	Tarpaulin Printing	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	10,000.00	10,000.00	Printing of tarpaulins for the conduct of censuses and surveys on the Agriculture, Fisheries, Industry and Services Sector, coordinations of statistical activities at the national and local levels, abd processing of civil registry documents.
P.2	Glossy Papers, A3, for magazine printing	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	5,500.00	5,500.00	For PRISMA publication and PSSOs publications
P.3	Toners and ink for A3 high quality printer, EPSON T673 ALL COLORS	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	5,500.00	5,500.00	For PRISMA publication and PSSOs publications
Representation Expenses:											
R.1	Catering services, meals and snacks for Meetings and Orientations	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	462,000.00	462,000.00	Meeting and orientation expenses for the conduct of censuses and surveys on the Agriculture, Fisheries, Industry and Services Sector, coordinations of statistical activities at the national and local levels, abd processing of civil registry documents including general administration and support activities.
Trasnportation and Delivery Expenses:											
TDE.1	Rent a CAR	RSSO/PSSOs	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	-00	-00	Cars, PUV, private vehicle etc to be rented for the conduct of censuses and surveys on the Agriculture, Fisheries, Industry and Services Sector, household based surveys, coordinations of statistical activities at the national and local levels, abd processing of civil registry documents including general administration and support activities.
TDE.2	Fuel, Oil, Lubricants etc for the private vehicles	RSSO/PSSOs	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	-00	-00	Fuel, oils and lubricants to be used during field operations (Unforseen Events)
Building Rentals											
		RSSO/PSSOs	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	9,012,000.00	9,012,000.00	RSSO and PSSOs Building rentals
Subscription Expenses:											
SE.1	News Paper and Magazine	RSSO/PSSOs	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	-00	-00	RSSO and PSSOs news paper and magazine subscription
SE.2	Civil Registry Documents	PSSOs	NP-53.5 Agency-to-Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	-00	-00	PSSOs operation on Civil Registrations
Other MOOE:											
OM.1	Wireless Printers Multi-Function (Wifi and Bluetooth)	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	25,000.00	25,000.00	Other supplies and materials for RSSO and PSSOs
OM.2	Keyboards and mouse	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	5,000.00	5,000.00	Other supplies and materials for RSSO and PSSOs
OM.3	Table/Desk	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	41,800.00	41,800.00	Other supplies and materials for RSSO and PSSOs
OM.4	Ergonomic Chairs	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	5,000.00	5,000.00	Other supplies and materials for RSSO and PSSOs
OM.5	Wooden chairs and tables	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	79,200.00	79,200.00	Other supplies and materials for RSSO and PSSOs
OM.6	Cash Vault	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	12,100.00	12,100.00	Other supplies and materials for RSSO and PSSOs
OM.7	Steel Cabinet, Locker and or File Box Cabinet	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	33,000.00	33,000.00	Other supplies and materials for RSSO and PSSOs
OM.8	Office Sofa	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	33,000.00	33,000.00	Other supplies and materials for RSSO and PSSOs
OM.9	Voice Recorder	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	3,300.00	3,300.00	Other supplies and materials for RSSO and PSSOs
OM.10	DSLR Camera lens	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	14,400.00	14,400.00	Other supplies and materials for RSSO and PSSOs
OM.11	Office Kits for Trainings and programs	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	25,000.00	25,000.00	Other supplies and materials for RSSO and PSSOs
OM.12	Organization Charts	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	2,750.00	2,750.00	Other supplies and materials for RSSO and PSSOs
OM.13	Electrical Supplies and utility supplies	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	2,750.00	2,750.00	Other supplies and materials for RSSO and PSSOs
OM.14	Microphones and batteries	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	2,750.00	2,750.00	Other supplies and materials for RSSO and PSSOs
OM.15	Top glass for Tables	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	2,750.00	2,750.00	Other supplies and materials for RSSO and PSSOs

PHILIPPINE STATISTICS AUTHORITY-BARMM (FINAL) Annual Procurement Plan for FY 2022

OM.16	Name Table Tags, Acrylic (20 pcs)	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	4,400.00	4,400.00	Other supplies and materials for RSSO and PSSOs
OM.17	Metal Frame stands for signages	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	3,300.00	3,300.00	Other supplies and materials for RSSO and PSSOs
OM.18	Wooden cabinet with glass slides	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	2,750.00	2,750.00	Other supplies and materials for RSSO and PSSOs
OM.19	Curtains/Blind Curtains	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	2,750.00	2,750.00	Other supplies and materials for RSSO and PSSOs
TOTAL									27,332,000.00	27,332,000.00	

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